

Nomination Form

Please complete this nomination form and return to the UQ Business School Downtown (F: 07 3346 7199 E: corp@d@business.uq.edu.au P: PO Box 5721, Central Plaza One, Brisbane QLD 4001). Your nomination will need to be endorsed by an appropriate executive in your organisation for it to be accepted. For further information please refer to the UQ Business School Downtown or email: corp@d@business.uq.edu.au

I wish to enrol for the following module/s (tick the selected module/s):

- | | |
|--|-----------------------------|
| <input type="checkbox"/> Inspirational Leadership | 21 Mar – 24 Mar 2011 |
| <input type="checkbox"/> Innovation Leadership | 20 Jun – 23 Jun 2011 |
| <input type="checkbox"/> Government Leadership | 22 Aug – 25 Aug 2011 |
| <input type="checkbox"/> Strategic Leadership | 3 Oct – 6 Oct 2011 |

The cost of each module is \$5,098 which includes a dedicated program director, tuition, course materials, morning tea, lunch and afternoon tea each day, a formal networking activity on Wednesday afternoon and a series of professional development alumni events throughout the year. Please note: GST does not apply to UQ's Corporate Education Courses.

All courses will be held at UQ Business School Downtown, Level 19, Central Plaza One, 345 Queen Street, Brisbane.

Full payment of course registration fees must be received at least 10 working days prior to the commencement of the course.

Cancellations: As places are strictly limited to ensure quality, the following refund policy will apply: 100% of the full course fee will be refunded if a registration is cancelled at least 10 working days before the commencement of a course and an administrative fee of 25% of the full course fee will be charged if a registration is cancelled within 10 days of the course commencing. All cancellations must be in writing to the Director of Corporate Education via corp@d@business.uq.edu.au. Substitutions may be permitted as approved by the Director of Corporate Education. Courses may be cancelled by The University of Queensland due to insufficient enrolments or other unforeseen circumstances and 100% refund of the full course fee will be made. The University of Queensland is not responsible for any expenses (e.g. books, travel, accommodation charges) that may have been made to attend or related to the attendance of a course.

Privacy Notification: The information on this form is collected for the primary purpose of registering your attendance at a course offered by UQ Business School Corporate Education in conjunction with the Queensland Public Service Commission and the Institute of Public Administration Australia (Qld). Other purposes of collection include the creation or modification of a record on the student database, attending to administrative matters, corresponding with you, informing you of future activities or events and de-identified statistical analyses. The information you provide is confidential and will not be disclosed to a third party without your consent unless disclosure is authorised or required by law. You have a right to access personal information that the University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information, please contact the Right to Information and Privacy Coordinator at: rtip@uq.edu.au. For information on how UQ manages student information, please consult the UQ Privacy Management Policy which is located at: <http://www.uq.edu.au/hupp/index.html?page=24999&pid=24963>

Nomination contact details:

Dr / Mr / Mrs / Ms / Miss / Other: _____

First Name: _____

Surname: _____

Position: _____

Organisation: _____

Industry / Sector: _____

Postal Address: _____

City: _____ Postcode: _____

Telephone: _____

Facsimile: _____

Mobile: _____

Email: _____

Payment preference:

Please invoice me / my organisation: \$ _____

ABN: _____

Please fill in the details below if the billing contact person is not the course participant:

Contact person: _____

Email address: _____

Cheque attached: \$ _____
(payable to The University of Queensland)

Please charge my credit card: \$ _____

Card type: Mastercard Visa Bankcard

Card number:

Expiry Date: _____

Name of cardholder: _____

Signature of cardholder: _____

